

CHUMS WEBSITE/FACEBOOK /INSTAGRAM/LINKEDIN REQUEST						
Chapter Name						
Contact Name				Email:		
Date of Event						
Event Type	Fundraiser	Project	Anniversary	Other:		
Document Type	Word	Excel	PDF	Image		
DOCUMENT(S) INFORMATIONc						
Document Name	Document(s) save as:	Preferred Location on Website ___ Facebook ___ Intstagram ___ LinkedIn ___		Caption for the Document		
1.						
2.						
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Comments from Submitter						
WEBSITE / FACEBOOK/ INSTAGRAM/ LINKEDIN/APPROVAL						
Chapter President Approval/Signature				Date:		
National Officer Approval/Signature				Date:		
Comments from Approvers						

Important Instructions:

- Complete the Website Form in its entirety.
- Forward the form and attachments to your Chapter President for Endorsement. Chapter President forward it to the Region Ambassador: _____ Email _____.
- Region Ambassador forwards all documents to Chum Viola Burton Mitchell violajim2@aol.com for Review/Approval.
- Chum Viola will forward approved form and attachments to the Technology Committee.
- Technology Committee will post approved requests within 3 to 5 business days. _____
- All approved requests should be submitted to: info4chums@gmail.com
- Any requests submitted without the approval of the Chapter President and National Representative will be returned.
- You will receive a confirmation email once your information is posted.

Revised: January 2024