



“listen to the children... enrich their lives”

**CHUMS, INCORPORATED
NATIONAL TREASURER’S**

FISCAL YEAR GUIDE

| MONTH | FINANCIAL PAYMENTS AND DEPOSITS | |
|--------------|--|--|
| October | October 1, beginning of fiscal year P&L and Balance Sheet as of October 1 National Expenses <ul style="list-style-type: none"> - National Officers & Reimbursements - Project Awardees (1st, 2nd, 3rd Place) - - National Donations - - Deposit Miscellaneous Income - | |
| November 15 | Renew Directors and Officers Liability Insurance Policy Chapter Financial Report Due | |
| December | Directors and Officers Liability Insurance | |
| January | Financial Officers Bonding Insurance | |
| February | 990 Due | |
| March | | |
| April | Reimbursement for Presidents Retreat | |
| May | | |
| June 1 – 30 | Receive and Deposit Chapter Assessments | |
| July | | |
| August | Send Conclave Host <ul style="list-style-type: none"> - \$2,000 Chapter Tax (<i>Charitable Donation</i>) - \$7,800/\$8,000 Conclave Tax Funds Received (<i>amount varies with assessments</i>) | |
| September 30 | September 30 th end of Fiscal Year P&L and Balance Sheet as of 9/30 and 10/01 Receive Directors and Officers Renewal | |